



Pensions Department
Inveralmond House
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April 2020

Dear Member,

Appointment of Member Nominated Trustees

I wrote to you in March regarding the appointment of two Member Nominated Trustees, enclosing a leaflet which explained the process and asking for expressions of interest from those members who were interested in becoming a Trustee. The date set out for registering that interest was 14 April and a briefing session for those interested was due to take place on 16 April, with interviews on 19 May.

The Covid-19 restrictions have meant that we cannot maintain these dates and, in addition, the Trustees have decided that in the interest of continuity through the current crisis, those Trustees whose term of office is due to expire on 30 June should continue until we can undertake an orderly appointment process.

Despite the pre-occupations of the last few weeks for all of us, a number of members have already registered their interest, but given that we cannot go further with the process at the moment, then the deadline for expressing an interest is extended to 31 May for anyone else who wishes to do so. Please contact Lynsey Dickson, our Group Administrator, by email at lynsey.dickson@sse.com.

Covid-19 Restrictions

Whilst writing, I thought you would like to know what arrangements the Trustees have put in place in response to the Covid-19 restrictions.

- SSE itself has implemented a comprehensive set of procedures to preserve its business and maintain service to customers in a safe and healthy environment. It has implemented the recognised procedures for managing emergencies which use the emergency services' gold (strategic) / silver (tactical) classification.
- All SSE Pension Administration staff are working from home and can be contacted by the pensions team email address pensions-se@sse.com. They have remote access to the records, so should be able to deal with any queries you may have. It would be appreciated, though, if queries can be kept to essential matters. There may be a delay where it is necessary to use Royal Mail, partly due to their own restrictions, but also because the office is unmanned and mail is collected on a periodic basis.
- Trustee meetings are currently being held by telephone or video conferencing, and all our advisers have given us details of their working arrangements. They are also providing us with a weekly update from their own organisations.
- Financially, the trustees will continue to monitor the investments and in conjunction with its advisers, take whatever action is deemed appropriate in these difficult and challenging times.

However, one thing that is certain is that there will be scams surrounding pensions and Covid-19, so please be on your guard.

Wishing you well,

Yours sincerely

A handwritten signature in black ink, appearing to read 'John Sykes', written in a cursive style.

John Sykes
Chairman, SSE Southern Group Trustee Limited